



*"Our entire campus is finally able to provide our investigators with real-time and realistic financial information. The dollars we've saved have paid for BA many times over! Thank you!"*

### **The Best Way to Manage Your Finances**

Priority Software® BA is exactly what you've always wanted in a financial management system. No deployment means immediate benefit to administrators and investigators alike. All your accounts from every funding source are now available in one place. The BA server performs continuous real-time burn-rate forecasts on salary and expenses so you don't have to and the information is displayed graphically to any PC, Mac or any mobile device with web access.

### **So Many Tasks - Too Many Tools**

Before you submit your next PO, BA can tell you if you'll be causing an overdraft 9 months from now. Your institution says you have \$200,000 available, but BA can prove that you've committed all but \$11,000. You need to adjust your PI's salary source to reflect a new funding source. BA can instantly adjust the encumbrances on the 9 sources and add a 10th. You can do some of what BA can do using a spreadsheet or rely on your institutions monthly statements, but realistically the BA solution is easier, faster, does more and is less prone to errors. In all, BA proves a consistent tool across your area to access all the data which drives your operation.

### **Built on the Latest Technologies**

BA leverages the World Wide Web, Document Imaging, N-Tier software, email workflow solutions, and countless other leading-edge technologies bringing you a feature-rich management and decision support solution.

### **The Database is Central**

The BA application is key, but the centralization of the BA Server Database is critical. Storing all your information in a central repository is the best way to have "Information at Your Fingertips". Data enters the BA Database via two primary sources: User Entry (typing) and Download from your Institutions various systems or their data warehouse.

### **Integrated with your Existing Tools**

BA is tightly integrated with Microsoft Office. In fact, whether you generate reports from the BA Windows application or the BA web client, all BA reports will be created in Microsoft Office document formats such as Microsoft Excel or Word. This flexibility is invaluable. You can annotate, modify, forward, publish, post or simply view and print these documents. Users can leverage existing skills with the Microsoft Office family of products to extend the functionality of BA reports.



## Accounting

- Indirect cost rate schedules with automatic ICR transaction completion
- All BA modules are fully integrated and work together seamlessly to eliminate duplicate data entry
- Account responsibility structure reflects multitier organizational chart
- Budget module provides month-to-date / year-to-date variance reporting
- Automatic reconciliation of BA Transaction with your Institution's Accounting System
- Sub-Account (Project) Level Accounting Implemented throughout BA
- Transaction import provides highly automated and sophisticated reconciliation of central administration's G/L and A/P data.
- Access can be restricted by user / group levels to Full, Read-Only or No Access.
- Comprehensive Reporting with Extensive Variations

## Sponsored Projects

- Extensive reporting by investigators, organizational unit, funding agency, funding type, etc.
- Publications Database
- Unlimited Fund Types / Sources
- Yearly Budgets
- Effort Reporting
- Comprehensive Reporting with Extensive Variations

## Reconciliation / Monitoring

- Transaction Import from your Institution
- Reconciliation Tool which auto-reconciles BA to Institution
- Monthly Reports "Snapshots" are Saved
- Full Payroll and Accounting security

## Financial Transactions

- Initial Budget
- Carry Forwards
- Budget Amendments
- Projected Revenues
- Actual Income
- Encumbrances
- Expenditures
- Holdbacks
- Direct Expenses

## Publications

- IntraProgrammatic and InterProgrammatic reporting
- Comprehensive Reporting with Extensive Variations

## Microsoft Excel Integration (Windows)

Office 97, 2000, 2003, 2007 and 2010  
Direct Upload

## Microsoft Excel Integration (Macintosh)

Office 2001, 2004, 2011

## Supported Web Browsers

Microsoft Internet Explorer 7 and 8  
Mozilla Firefox  
Google Chrome  
Apple Safari

## Training

Remote Desktop  
On-Site

## Included Support

Unlimited Telephone and Email  
24x7 Discussion Forums  
24x7 Knowledgebase



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All product specifications and features detailed herein are referencing Priority Software™ BA v4.3 unless indicated otherwise.